**Physical & Environmental Protection Procedure**

**COMPANY NAME**

**Version #**

**Last Revision Date:**

Document Classification

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**Procedure Information**

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| **Prepared By** | |
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**Revision History**

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| --- | --- | --- | --- |
| **Version** | **Revision Date** | **Description** | **Pages Affected** |
| 1.0 | [DATE] | Initial version of procedure | All |
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Policy Requirement Reference

|  |  |  |
| --- | --- | --- |
| **Control #** | **Control Description / Requirement** | **NIST 800-53** |
| **3.7.3** | Ensure equipment removed for off-site maintenance is sanitized of any CUI. | MA-2 |
| **3.8.1** | Protect (i.e., physically control and securely store) information system media containing CUI, both paper and digital. | MP-2 |
| **3.8.2** | Limit access to CUI on information system media to authorized users. | MP-4 |
| **3.8.3** | Sanitize or destroy information system media containing CUI before disposal or release for reuse. | MP-6 |
| **3.8.9** | Protect the confidentiality of backup CUI at storage locations. | CP-9 |
| **3.10.1** | Limit physical access to organizational information systems, equipment, and the respective operating environments to authorized individuals. | PE-2 PE-5 |
| **3.10.2** | Protect and monitor the physical facility and support infrastructure for those information systems. | PE-6 |
| **3.10.3** | Escort visitors and monitor visitor activity. | PE-3 |
| **3.10.4** | Maintain audit logs of physical access. | PE-3 |
| **3.10.5** | Control and manage physical access devices. | PE-3 |
| **3.10.6** | Enforce safeguarding measures for CUI at alternate work sites (e.g., telework sites). | PE-17 |

Procedure

The Organization: